Divergent Insights

Notice of Privacy Practices and Confidentiality

This notice explains how information obtained through Divergent Insights may be maintained, used, and disclosed, and describes the privacy practices that apply to consultation services. Please review this notice carefully.

Your Privacy

Divergent Insights respects the privacy of children, adolescents, and families receiving consultation services. Information obtained through consultation, assessment, record review, interviews, rating scales, observations, communication with authorized professionals, and related services will be maintained in a confidential manner consistent with applicable federal and Illinois privacy laws and professional standards.

Information We May Maintain

Information maintained by Divergent Insights may include demographic and contact information; educational and school records; assessment results and rating scales; developmental, behavioral, social-emotional, or medical information provided by families or authorized professionals; consultation notes; reports and recommendations; communications related to services; and billing or payment records.

How Information May Be Used

Information may be used as necessary to provide consultation and assessment services, review and interpret educational or developmental information, communicate findings and recommendations to parents or guardians, coordinate services when authorized, maintain appropriate business and professional records, and comply with applicable legal or professional requirements.

Disclosure of Information

Divergent Insights will not ordinarily disclose personally identifiable information to schools, physicians, therapists, agencies, or other third parties without written authorization from the parent, guardian, or other legally authorized individual. When communication or exchange of records with another individual or organization is requested, a separate Release of Information authorization may be required.

Information may be disclosed without written authorization when disclosure is required or permitted by applicable law, including circumstances involving suspected child abuse or neglect, a serious and imminent threat to health or safety, a valid court order or other legally enforceable requirement, or other circumstances in which disclosure is mandated by law.

Applicable Privacy Laws and Professional Standards

Privacy and confidentiality obligations may arise from federal or state laws, professional standards, and the nature of the services or records involved. Divergent Insights maintains information in a manner consistent with applicable privacy requirements and professional standards.

Electronic Communication

Email, electronic documents, virtual meetings, electronic forms, and other electronic communication may be used in the course of services. Although reasonable safeguards are used to protect confidential information, electronic communication carries inherent privacy and security risks. Parents and guardians are encouraged to avoid transmitting highly sensitive information through unsecured communication methods whenever possible.

Parent/Guardian Access to Records

Parents, guardians, or other legally authorized representatives may request access to records maintained by Divergent Insights, subject to applicable legal and professional limitations. Questions regarding records, confidentiality, corrections, copies, or privacy practices may be directed to Divergent Insights.

Educational Records

Records created or maintained by a school may be governed by the Family Educational Rights and Privacy Act (FERPA) and other educational privacy laws. Records maintained independently by Divergent Insights are not automatically considered school records merely because they concern a child's or adolescent's educational functioning.

Coordination With Schools and Other Professionals

When coordination with a school, physician, therapist, agency, or other professional would be helpful, Divergent Insights may request written authorization from the parent, guardian, or other authorized representative before exchanging information. The separate Divergent Insights Release of Information - Two-Way Authorization identifies the individual or organization, the information to be exchanged, and the purpose of the exchange.

Changes to Privacy Practices

Divergent Insights reserves the right to modify its privacy practices when necessary to comply with changes in law, professional requirements, or business practices. The current version of this notice will be made available upon request.

Questions or Concerns

Questions about this notice, confidentiality practices, or the handling of records may be directed to Divergent Insights. Parents and guardians are encouraged to ask questions at any time if they would like clarification regarding how information is collected, maintained, used, or disclosed.

Divergent Insights

Laura Spates, School Psychologist

Contact information may be provided on the practice website, service agreement, or other client materials.

Parent/Guardian Acknowledgment of Receipt

Please complete this page to acknowledge that you received and had an opportunity to review the Divergent Insights Notice of Privacy Practices and Confidentiality.

I acknowledge that I have received and had the opportunity to review the Divergent Insights Notice of Privacy Practices and Confidentiality. I understand that this acknowledgment confirms receipt of the notice and does not authorize Divergent Insights to release my child's confidential information to outside individuals or organizations. A separate written authorization may be required for such disclosures.

I understand that I may ask questions about these privacy practices and may request a copy of this notice for my records.

Child/Adolescent Name

_____

Parent/Guardian/Authorized Representative

_____

Relationship to Child/Adolescent

_____

_____ _____

This document is intended as a privacy and confidentiality notice for Divergent Insights and is not a substitute for individual legal advice regarding the applicability of HIPAA, FERPA, Illinois law, or other privacy requirements.

Office Use / Reason Acknowledgment Was Not Obtained (optional)